



Ball State University Athletics Compliance

AGENT POLICIES AND PROCEDURES

NCAA Bylaw: 12.3.1 Use of Agents, General Rule.

An individual shall be ineligible for participation in an intercollegiate sport if he or she ever has agreed (orally or in writing) to be represented by an agent for the purpose of marketing his or her athletics ability or reputation in that sport. Further, an agency contract not specifically limited in writing to a sport or particular sports shall be deemed applicable to all sports, and the individual shall be ineligible to participate in any sport.

Forms Used for Documentation:

1. Agent Questionnaire
2. Guidelines for Agents
3. Agent Day Registration Form

Individuals and Departments Involved:

1. Compliance Office
2. Any interested agents
3. Coach
4. Student-Athlete

Policy:

1. Ball State University student-athletes may not have contact with sports agents until they have exhausted their eligibility or declare their intent to forego any remaining intercollegiate athletics eligibility and turn professional.
2. Agents must register with the Ball State University Compliance Office prior to contacting student-athletes.
3. Agents must demonstrate that they are properly licensed by the State of Indiana.
4. Any written correspondence sent to student-athletes in care of their coaches should be submitted to the Compliance Office.
5. All written correspondence from properly-registered agents will be distributed to student-athletes when their eligibility has been exhausted.
6. Ball State University will host an Agent Day at the end of the fall semester. This day will give seniors, and a selection of other athletes, to meet with sports agents that have registered for the event.

Procedure:

1. Each agent that would like to make contact with Ball State University student-athletes must become properly licensed in the State of Indiana.
2. Each agent must then register with the Ball State University Compliance Office prior to contacting any student-athletes. They register by filling out the *Agent Questionnaire* which can be mailed or faxed to them or downloaded from the Athletics Department Website.
3. Each *Agent Questionnaire* will be kept on file in the Compliance Office.
4. All written correspondence to current student-athletes should be sent to the student-athlete in care of the Compliance Office.
5. The Compliance Office will hold the correspondence on file until the student-athlete has exhausted their eligibility at which point the materials will be given to him or her.
6. Each agent wanting to participate in Agent Day will need to register with the Compliance Office.